

## **Crazy Horse Memorial Foundation**

Crazy Horse Memorial Foundation is a nonprofit, cultural and educational humanitarian project of international scope, established in 1948, with a mission to protect and preserve the culture, tradition, and living heritage of North American Indians. Crazy Horse Memorial Foundation is currently expanding its efforts in the area of Development and is pleased to announce the following new employment opportunity:

### **GIFT OFFICER**

This position is responsible for raising awareness, friendships and funds for the Memorial. Under the supervision of the Chief Development Officer, and with a focus on prospect and donor relations, the Gift Officer is responsible for managing a portfolio of assigned prospects and donors as well as qualifying new prospects and donors for major gift assignment (donors of \$10,000+ annually). The Gift Officer will lead the cultivation of new and existing prospects and donors in the Midwest region through personal visits, calls and correspondence, solicitations and proposals of support as well as all necessary follow-up and stewardship. In addition to traveling regionally to visit with donors and prospects, the Gift Officer will make 2-3 trips per fiscal year to the Memorial, at the CDO's request, for teambuilding, annual planning and attending key activities or events. The Gift Officer may have a significant travel schedule, which can range from ten days to two weeks of travel per month, depending on the portfolio assigned. The Gift Officer must collaborate and work well with staff at all levels and be effective as a member of a hybrid work team.

This position includes Medical, Dental and Vision benefits, paid time off, paid holidays, retirement plan, annual ride to the top of the mountain and the opportunity to be a part of history.

Qualified candidates should submit cover letter, resume and three professional references to:

[hr@crazyhorse.org](mailto:hr@crazyhorse.org)

or mail cover letter, resume and references to:

Crazy Horse Memorial Foundation  
Attn: Human Resources  
12151 Avenue of the Chiefs  
Crazy Horse, SD 57730-8900