

## **Crazy Horse Memorial Foundation**

Crazy Horse Memorial Foundation is a nonprofit, cultural and educational humanitarian project of international scope, established in 1948, with a mission to protect and preserve the culture, tradition, and living heritage of North American Indians. Crazy Horse Memorial Foundation is currently expanding its efforts in the area of Development and is pleased to announce the following new employment opportunity:

### **STEWARDSHIP OFFICER**

The Stewardship Officer is responsible for prospect and donor relations, including personal visits, phone calls, letters, and e-mails to assigned contacts to solicit charitable gifts. The Officer will lead the cultivation of new and existing prospects and donors in the Pacific West, Southwest, Alaska, and Hawaii territory. A Bachelor's degree is required, Master's degree is preferred, a minimum of five to seven years of experience in business, sales, higher education, or nonprofit organization environment is required. Must possess excellent organizational, interpersonal, written and communication skills, have knowledge of applicable tax laws, the fund-raising process, and the concept of donor relations. Experience making major gift requests preferred. This position is Full-Time/salaried, requires travel and can be based in the Pacific West or Southwest region or at Crazy Horse Memorial.

This position includes Medical, Dental and Vision benefits, paid time off, paid holidays, retirement plan, annual ride to the top of the mountain and the opportunity to be a part of history.

Qualified candidates should submit cover letter, resume and three professional references to:

[hr@crazyhorse.org](mailto:hr@crazyhorse.org)

or mail cover letter, resume and references to:

Crazy Horse Memorial Foundation

Attn: Human Resources

12151 Avenue of the Chiefs

Crazy Horse, SD 57730-8900